



Ararat Rural City

community grants application form

one application fits all!

community grants application form

SECTION ONE - Applicant Details

Name of Organisation _____

Authorised Person's Details

Title _____ First Name _____ Last Name _____

Position _____

Postal Address _____

Town/Suburb _____ Postcode _____

Phone _____ Fax _____ Email _____

Is your organisation registered for GST? Yes/No? _____

If yes, what is your ABN? _____

Does your organisation have a tenancy agreement? _____

If yes, with who _____

Does your organisation use a facility controlled by a Committee of Management? _____

If yes, do you have their approval for this project? _____

Does your organisation have Public Liability Insurance? _____

If yes, name of Insurer _____

Amount insured for _____ Period of Insurance from Date to Date _____

SECTION TWO – The Project

Project Name _____

What are you going to do [describe the project in one or two sentences] _____

SECTION TWO – The Project (continued)

Anticipated Project/Event start date _____

Anticipated completion date _____

What community groups will benefit? _____

How will the Project/Event be measured for success? _____

SECTION THREE – Project Details that address the assessment criteria

Please provide info demonstrating how your project addresses the following assessment criteria
(Please attach any supporting documentation)

Why do you want to do this project/event? Describe the demonstrated need for this proposal, how your proposal will respond to community needs or issues and any broad consultation you have conducted.

How will you deliver the project/event? Summarise the proposed plan, the methods you will use to complete your project/event and demonstrate to what extent this project links to council plans [eg, Township Community Action Plan, Council Plan, Open Space and Recreation Strategy]

SECTION THREE – Project Details that address the assessment criteria (continued)

Who will be involved in the project/event? Who will manage the project/event and list any other organisations you will work with. Define the type of support each organisation or government body will be providing eg. In kind or cash contribution

What will it achieve? What impact will the project/event have on the local community and how it will develop healthy and vibrant communities and/or; sustain/develop important community infrastructure and/or; attract visitors to the area

SECTION FOUR – Budget

Expenditure	Amount \$\$\$\$	Confirmed Y/N
Professional Planning/advice and permits		
Project Coordination and People Management		
Equipment, Materials and Infrastructure		
Site/Venue Hire		
Other Expenses [please specify]		
TOTAL		

Income	Amount \$\$\$\$	Confirmed Y/N
Funds from your organisation		
In kind from your organisation		
Other Income [please specify]		
Request from this program		
TOTAL		

**** expenditure must equal income**

Funding is provided on a dollar-for-dollar basis. In-kind support, as part of the applicant's contribution, should not exceed 25% of the total project cost. In-kind values should be \$10 per hour for unskilled labour and \$25 per hour for professional/skilled labour as set by State Government guidelines.

SECTION FIVE - Declaration

I state that the information in this proposal is to the best of my knowledge true and correct. I understand that this is a proposal only and may not necessarily result in funding approval.

(Must be completed by a person with delegated authority to submit a proposal)

Full Name

Signature