



POSITION DESCRIPTION

Plant Operator

Incumbent:	VACANT
Department:	Infrastructure
Reports to:	Infrastructure & Operations Lead
Employment Status:	Full Time
Award Classification:	Band 3
Prepared by:	Human Resources Business Partner
Approved by:	Chief Executive Officer

Position Summary

The Plant Operator plays a key role in supporting Council's construction and maintenance programs, operating plant and equipment to deliver civil infrastructure projects across roads, bridges, culverts, drainage, kerbs, footpaths, carparks, signage, and other public assets as part of the Maintenance Works team.

Key Responsibilities

- Safely operate various plant and equipment to support the maintenance and construction of roads, concrete assets, drainage, kerbs, footpaths, culverts, signage, and other civil infrastructure.
- Perform routine plant maintenance, pre-starts, and report defects or urgent safety concerns.
- Assist supervisors in planning, resourcing and coordinating works.
- Apply appropriate traffic management techniques to minimise disruption to motorists.
- Respond promptly to urgent maintenance requests and emergencies as needed.
- Install temporary and permanent signage, guardrails, and other road infrastructure.
- Assist with formwork, concrete construction, and kerb and channel works as needed.
- Perform general labouring activities.
- Maintain safe, tidy, and compliant work areas.
- Provide high-quality customer service to internal and external stakeholders.
- Report any hazardous situations to supervisors.
- Participate in knowledge and skill development programs as directed.
- Ensure compliance with Council's Risk Management Policy, Risk Management Framework and OH&S Policy.
- Observe all policies and procedures of Council.
- Any other duties as required within the scope of the position.

Accountability & Extent of Authority

- Ensure the safe and efficient operation of assigned work.
- Ensure high-quality completion of routine and periodic maintenance and construction tasks.
- Maintain the safety and security of the plant and equipment in use.

Judgement & Decision Making

- Exercise technical competence in determining the quality of work undertaken.
- Establish and maintain appropriate traffic control measures in line with standards and safety requirements.



POSITION DESCRIPTION

Specialist Knowledge & Skills

- Knowledge and experience in maintenance and construction of road and concrete assets.
- Safe and competent operation of a variety of plant and equipment used in bridge, road, and concrete maintenance and construction.
- Understanding and application of quality control techniques within guidelines and supervision.
- Competence in traffic management control measures.
- Proficient in the use of technical line and level equipment.

Interpersonal Skills

- Effective oral and written communication skills.
- Collaborate effectively with team members and other stakeholders.

Qualifications & Experience

Minimum required:

- Current Victorian Medium or Heavy Rigid Truck licence.
- Construction Induction Card
- A Level 2 First Aid Certificate is required or can be obtained following commencement.
- Experience operating road maintenance plant and machinery.

Experience, competence and/or appropriate licences are also desirable for:

- Back-hoe.
- Excavator.
- Fork-Lift.
- Front-end Loader.
- Traffic management.

Position Approval

	Signed	Date
Acknowledged by Employee		
Approved by the HR Business Partner		
Approved by the Chief Executive Officer		