



Municipal Emergency Management Planning Committee Minutes

Chairperson: Councillor Jo Armstrong

Location: Visitor Information Centre, Ararat

Date: 8 May 2019

Minutes: Danielle Jenkins

Time: 12.30pm – 3.00pm

Invitees: Bob Barks (MERO), Gary Burbidge (Gas) (*left the room at 12.46pm and returned 12.49pm*), Jan Barrie (Red cross), Tonie Duffin (Red cross), Veronica Schilling (ARCC) (*left the room at 12.42pm and returned 12.49pm*), Cathy Bunter (DEDJTR/AGVIC), Damian Ferrari (VicPol), Jo Armstrong (Councillor ARCC), David Tepper (DHHS), Gavin Kelly (Vic SES), Bernie Fradd (CFA), Angela Hunt (ARCC)

Apologies: Jo Cameron (AgVic/DJPR), Leesa Reid (DHHS), Glenn Rudolph (DELWP), Dayle Smith (EGHS), Cr Beales (ARCC), Michael Keating(DELWP)

No	Item	Relevant Officer
1	Welcome & Intro – commenced at 12.40pm	
	<p>Disclosure of Conflict of Interests Disclosure of Interests are to be made immediately prior to any relevant item being discussed (Local Government Act 1989 - Section 79) - Nil Disclosed.</p>	Chairperson
2	Acceptance of Minutes of Meeting held 27th March 2019	
2.1	<p><u>Recommendation</u> That the Municipal Fire Management Planning Committee Minutes from the 27th March 2019 be received.</p> <p>Moved: Veronica Schilling Seconded: Tonie Duffin</p>	Chairperson

3	Correspondence	Chairperson
	<p>Inwards received from: NIL</p> <p>Outwards: NIL</p> <p><u>Recommendation</u></p> <p><i>Moved:</i> n/a <i>Seconded:</i> n/a</p> <p>Actions arising from correspondence: NIL</p>	
4	Agency Reports	Chairperson
	<p>Reports accepted until beginning of meeting, copies distributed with meeting minutes for information.</p> <p>Written Reports Received From:</p> <ul style="list-style-type: none"> • Vic SES (see attached) • Red Cross (see attached) • DELWP report (see attached) <p>Verbal Reports Received From:</p> <p>ARCC (Bob Barks)</p> <ul style="list-style-type: none"> • Couple of single incidents events, house fires where assistance was required & traffic detours due to motor vehicle accidents. • Veronica – There has been some media interest regarding the Prestige building. The fire that occurred at the site was inspected and a letter has been issued to the owner for the site to be locked up, they have 30 days to respond. • No calls for assistance from the flooding on May 1, 2019. No enquiries through the Mero office, depot staff required for mild inspection. <p>Red Cross – (Toni Duffin)</p> <ul style="list-style-type: none"> • New divisional operation officer & new deputy operation officer and will supply details to Danielle. <p><u>Recommendation</u></p> <p>That the reports be received.</p> <p><i>Moved: Bernie Fradd</i> <i>Seconded: Damien Ferrari</i></p>	

5	Outstanding Agenda Action Items	
5.1	Windfarm EM Subcommittee. 8/5/2019 – Draft copy of Emergency Management Plans attached for comment and feedback.	Damian Ferrari
5.2	GREMPC Updates: 8/5/2019 – New REMI commenced, Inspector Mick Finnegan. Changes to the Regional Management Committee to a forum, to meet and share information instead of a place for decision making.	Grampians REMI
5.3	EM Exercise being written involving loss of gas to township and loss of Woodlands Road Gas Pipelines Office. 8/5/2019 – Emergency services to get together and write an incident – Gary Burbridge meeting with John Blain in Melbourne will discuss the event and have John liaise with Gavin Kelly.	Gavin Kelly Damien Ferrari 7 August 2019
5.4	Convene Municipal Flood Emergency Planning subcommittee to review flood plan. 8/5/2019 - Final draft complete, sub-committee to meet on the 30/5/2019.	Gavin Kelly 7 August 2019
5.5	Review and present Influenza Plan to MEMPC for adoption. 8/5/2019 – Carry over, Veronica Schilling to circulate before next meeting.	Angela Hunt 7 August 2019
5.6	Single Incident arrangements to be written into the Recovery Plan section of the MEMP. Review recovery plan. 8/5/2019 – Finalised. To be inserted in the MEMP once item has been reviewed and feedback and comments finalized. Angela Hunt to email details.	Angela Hunt 7 August 2019
6	STANDING AGENDA ITEMS	
6.1	Emergency Plan reviews and updates. Sub Plan review: Aerodrome – Grampians Soaring Club (Nov 18) – To be completed – Bob Barks Heat Wave – Angela Hunt (Sept) Pandemic – Angela Hunt (Sept) Windfarm – VicPol (Aug) (Outstanding – Action Item) – Damian Ferrari	
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7.1	<p>CFA – Bernie Fradd CFA new building has appointed the building to do the works, MKM construction Ballarat. Works to commence in the next month. End of 2020 the brigade should be in their new building. After several years of media attention towards the CFA, hopefully after the election this should change, there is no significant changes to be made within District 16, which is still a volunteer model, Fire danger period finished on 1/5/2019, pretty quiet fire season, fire at Dobie and Maroona being the most significant. The camp sites currently located on the Western Highway and Hillside Road the MFMPC discussed and moved to write a letter to the MEMP & Local member regarding the safety for emergency services to attend these sites. It was also discussed to write to the MEMP and Vicroads regarding the wire rope barriers, slashing works are difficult to do around the barriers, the MFMPC fully support the initiative but raise the unintended consequences of doing the fire safety works.</p>	Bernie Fradd
7.2	<p>VicPol – Damien Ferrari. Full complement of staff at Ararat office by the end of June 2019. In relation to the Road toll the accidents are cause by the traditional thing, speed, fatigue, patience, seatbelts but drug effected drivers are now a higher incident than alcohol as the cause of road accidents and fatalities. The majority of fatalities are in Country areas. Significant fire at Warranmang. Five additional members for family violence section. The camp at Dobie is ongoing and there is no easy solution to this, it is very very political, they recently had a win in the High Court with an appeal. Its long term and nobody really knows what is going to happen, make sure any behavior is reported to police. There is three camps, one at Dobie and two on Hillside road.</p>	Damien Ferrari
7.3	<p>ARCC – Veronica Schilling</p> <ul style="list-style-type: none"> • Report going to council next week to rezone the old CFA site to residential. • Proposed projects coming in for next summer, “Run with the Wind”, looking at locking them into a multi-year event & the Hopkins Creek event. 	Veronica Schilling
7.4	<p>Ag Vic – Cathy Bunting Cathy recently has some animal training in Nepal (foot and mouth). In Australia if an animal got sick or injured we would put them down, but in Nepal they don’t believe in euthanizing an animal. Going forward it is going to become much harder to put down a sick or injured animal with animal activists with mobile phones turning up to incidents. Animal activists will on occasion impersonate an animal specialist, make sure that id is checked.</p>	Cathy Bunting

Exits from Meeting:				
Meeting Closed:	1.45pm			

Next Meeting: 7 August 2019 Chairperson: Councillor Peter Beales	Time: 12.30pm	Location: Visitor Information Centre, Ararat
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ACTION ITEMS TO BE COMPLETED			
6.1	Aerodrome – Grampians Soaring Club (Nov 18) – To be completed	Bob Barks	7 August 2019
5.5	Review and present Influenza Plan to MEMPC for adoption. Veronica Schilling to circulate before next meeting.	Veronica Schilling	7 August 2019