



Ararat Rural City

FREEDOM OF INFORMATION REQUEST FOR ACCESS TO DOCUMENTS

Form valid from 1 July 2023 to 30 June 2024

To: FOI Officer – Ararat Rural City Council, PO Box 246, Ararat Vic 3377 or foi@ararat.vic.gov.au

APPLICANT DETAILS

Name: _____

Address: _____

Town/City: _____

Phone No.: _____ Mobile: _____

DOCUMENT(S) REQUESTED

Under the Freedom of Information Act 1982, I wish to gain access to the following document(s):

FORMS OF ACCESS

I request copies of the document(s) Yes No

I request to view the original document(s) Yes No

The FOI Act requires Council to consult with *all* individuals, businesses and government agencies referred to in the requested document/s before it is permitted to make a decision concerning access.

Do you consent Council to disclose your identity as the FOI applicant during the third-party consultation process? Yes No

I understand that an **Application fee** of \$31.80 (GST exempt) is payable in accordance with Section 17 (2A) of the *Freedom of Information Act 1982* (unless an exemption is requested).

I understand that **Access charges** may be payable, and that I will be supplied with a statement of charges if appropriate.

Signature: _____ Date: _____

The personal information requested on this form is being collected by Council for the primary purpose of processing your Freedom of Information application. The personal information collected may be disclosed if the request requires transfer to another agency or if required by law. If the information is not collected, we may be unable to respond to your application. By signing this form, the applicant understands that the personal information provided is for the purpose of processing the Freedom of Information request and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer.

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