



Ararat Rural City

# **SPECIAL COUNCIL MEETING MINUTES**

***TUESDAY 04 JULY 2017***

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the Council Meeting, Special Council Meeting or Assembly of Councillors. Recordings of Council Meetings and Special Council Meetings (excluding closed sessions) will be made available on Council's website.



**PRESENT**

The Mayor, Cr PA Hooper Chairperson,  
Crs Gwenda Allgood, Jo Armstrong, Peter Beales, Darren Ford, Glenda McLean and David Pettman,  
Mrs Colleen White – Acting Chief Executive Officer,  
Mrs Jenny Woolcock, Acting Director Corporate Strategy, Risk and Governance; and  
Ms Jaiden Bach, Governance Administration Trainee.

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**1 TRADITIONAL ACKNOWLEDGEMENT**

The Prayers were read out by Mayor Cr Paul Hooper.

WE ACKNOWLEDGE THE TRADITIONAL OWNERS OF THE LAND ON WHICH WE MEET TODAY, AND PAY OUR RESPECTS TO THEIR ELDERS, PAST AND PRESENT.

**OPENING PRAYER**

ALMIGHTY GOD, WE HUMBLY ASK YOU TO HELP US, AS ELECTED COUNCILLORS OF THE ARARAT RURAL CITY COUNCIL. GUIDE OUR DELIBERATIONS. PROSPER WHAT IS YOUR WILL FOR US, TO YOUR HONOUR AND GLORY AND FOR THE WELFARE AND BENEFIT OF THE PEOPLE WHOM WE SERVE IN THE ARARAT RURAL CITY.

**COUNCILLORS OATH**

WE WILL UNDERTAKE THE DUTIES OF THE OFFICE OF COUNCILLOR IN THE BEST INTERESTS OF THE PEOPLE OF THE MUNICIPAL DISTRICT OF THE ARARAT RURAL CITY COUNCIL AND FAITHFULLY AND IMPARTIALLY CARRY OUT THE FUNCTIONS, POWERS, AUTHORITIES AND DISCRETIONS VESTED IN ME UNDER THE LOCAL GOVERNMENT ACT 1989 OR ANY OTHER ACT TO THE BEST OF OUR SKILL AND JUDGMENT.

**2 APOLOGIES**

Nil.

***3 – DISCLOSURE OF INTERESTS***

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Disclosure of Interests are to be made immediately prior to any relevant item being discussed.

**Local Government Act 1989 Section 79 (2)**

A Councillor or member of a special committee who has a conflict of interest and is attending the meeting of the Council or special committee must make a full disclosure of that interest -

- (a) by either -
  - (i) advising the Council or special committee at the meeting of the details required under paragraph (b) and (c) immediately before the matter is considered at the meeting; or
  - (ii) advising the Chief Executive Officer in writing of the details required under paragraphs (b) and (c) before the meeting; and
- (b) classifying the type of interest that has given rise to the conflict as either -
  - (i) a direct interest; or
  - (ii) an indirect interest and specifying the particular kind of indirect interest under section 78, 78A, 78B, 78C, 78D or 78E; and
- (c) describing the nature of the interest; and
- (d) if the Councillor or member advised the Chief Executive Officer of the details under paragraph (a) (ii), the Councillor or member must make a disclosure of the class of interest only to the meeting immediately before the matter is considered at the meeting.

**Local Government Act 1989 Section 80C)**

A person who is providing advice or a report to a meeting of the Council or a special committee, and who has a conflict of interest in a matter to which the advice or report relates, must disclose the constituting the conflict of interest when providing the advice or report and before the advice or report is considered by the Council or the committee.

***4 – OFFICERS REPORTS – CONFIDENTIAL ITEMS***

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**3.46PM CLOSURE OF COUNCIL MEETING TO THE PUBLIC**

The Open Council Meeting will now be closed, but members of the public are welcome to rejoin the Council Meeting following the recommencement of the meeting.

**MOVED CR BEALES  
SECONDED CR PETTMAN**

That the meeting be closed to members of the public to discuss the items listed in the confidential agenda, in accordance with the following provision:

*“89 Meetings to be open to the public*

*(2) A Council or special committee may resolve that the meeting be closed to members of the public if the meeting is discussing any of the following—*

*(a) personnel matters.*

**CARRIED 3541/17**

**3.49PM OPEN COUNCIL MEETING RECOMMENCEMENT**

**MOVED CR BEALES  
SECONDED CR PETTMAN**

That the Open Council Meeting recommence.

**CARRIED 3543/17**

**LIFTING OF CONFIDENTIALITY OF CLOSED SESSION RESOLUTIONS**

**MOVED CR BEALES  
SECONDED CR ARMSTRONG**

That the confidentiality of the decision in relation to Item 4.1 of the Confidential Agenda be lifted.

**CARRIED 3544/17**

**4 – OFFICERS REPORTS – CONFIDENTIAL ITEMS**

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The following resolutions are extracted from the minutes of the Ararat Rural City Council Meeting In Camera Session held on **4 July 2017**. Any disclosures of interest, relevant to these items, are recorded in the Council Meeting in Camera minutes.

**ITEM 4.1.1 INTERIM CHIEF EXECUTIVE OFFICER APPOINTMENT  
13039317  
EXECUTIVE SERVICES**

**MOVED CR McLEAN  
SECONDED CR FORD**

**That:**

- 1 Council appoint Director Corporate Strategy, Risk & Governance Mrs Colleen White as Interim Chief Executive Officer for the period Saturday 8 July 2017 until Sunday 20 August 2017 inclusive; and**
- 2 The confidentiality of the decision be lifted on adoption of the motion.**

**CARRIED 3542/17**

**Meeting closed at 3.49pm.**

**I HEREBY CERTIFY THAT PAGES 3150 TO 3153 INCLUDING PAGES 156 TO 159 OF THE CLOSED SESSION ARE CONFIRMED AND ARE A TRUE AND CORRECT RECORD.**

**MAYOR – CR PAUL HOOPER**

