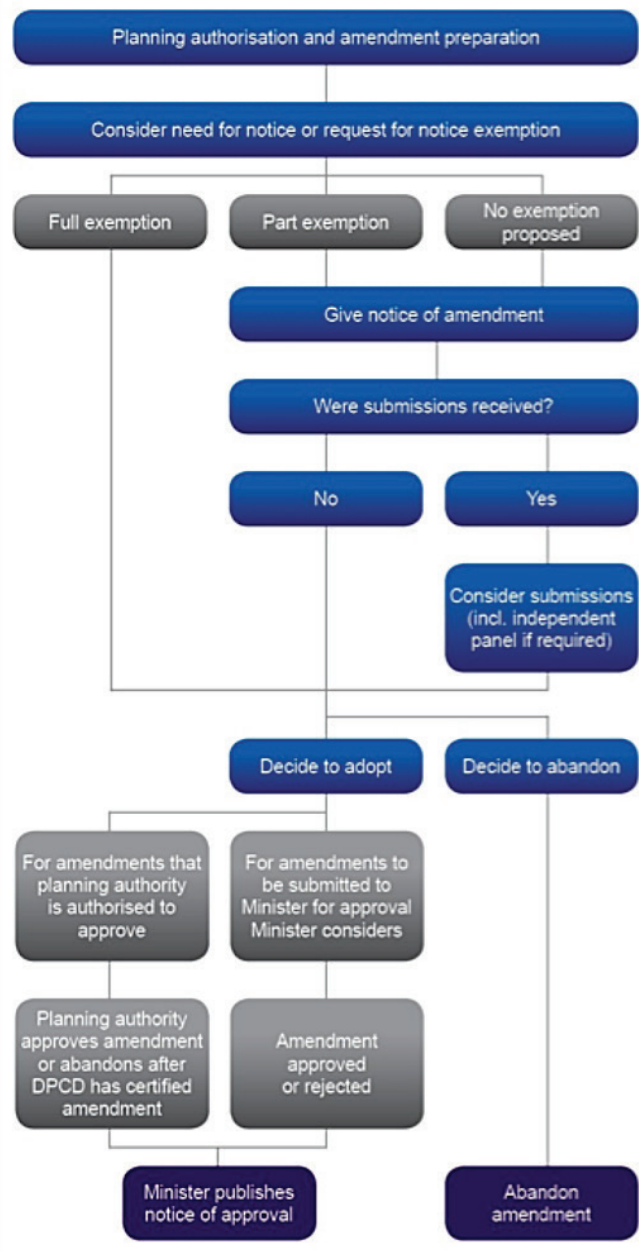
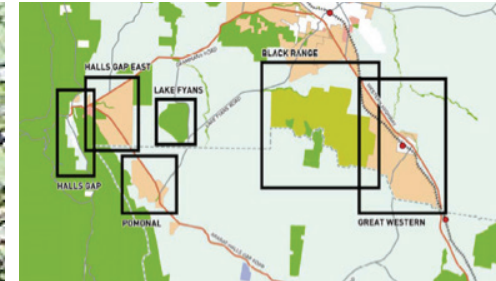


Making a Submission to a Planning Scheme Amendment

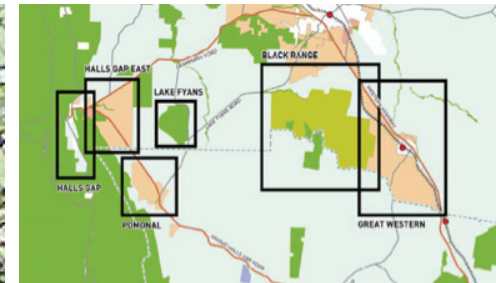
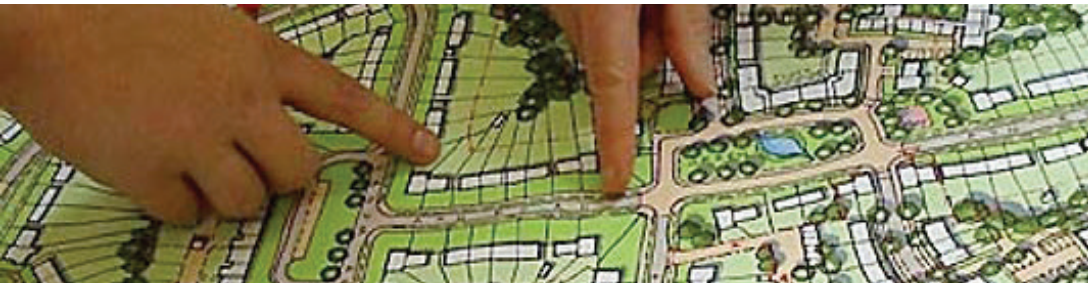


A planning scheme amendment is a process to change a provision in the planning scheme. It can include changes to zones, overlays, strategies and local policies. Planning scheme amendments must be prepared according to certain processes set out by legislation.

A key part of the process is to enable the public to review the proposed changes and make written submissions.

The amendment process is defined by the Planning and Environment Act 1987. (left).

Making a Submission to a Planning Scheme Amendment



How to make a submission?

Anyone can lodge a submission about an amendment. A submission may:

- support the amendment and request that Council approve it as exhibited;
- oppose the amendment for specified reasons and ask Council to abandon it; or
- suggest changes to the amendment to address concerns.

Submissions should be marked with the Amendment Number and sent to:

Manager Planning and Development, Ararat Rural City
PO Box 246, Ararat VIC 3377

Victoria's Information Privacy Act 2000 sets standards for the collection and handling of personal information. More information can be obtained from the Privacy Victoria website: www.privacy.vic.gov.au.

What should my submission contain?

There are no specific requirements about the form a submission must take, but it should do the following:

- Clearly state your name and address and contact details.
- Identify the amendment it refers to, by citing the amendment number.
- Set out your views on the amendment (for example why you support or oppose the amendment and how the amendment will materially affect you).
- Set out what you would like Council to do

Council must make a copy of any submission available for any person to inspect.

What happens after I make my submission?

Following the public exhibition process, Council officers will prepare a report on the amendment and all submissions for consideration by council..

Submissions are usually referred to a panel, the panel will conduct public hearings and will provide Council with a report with a recommendation to either adopt (with or without changes) or abandon the amendment.

Council must consider the panel recommendation, but is not bound by it. A panel report must be made available for public inspection after 28 days of receipt by Council.

An adopted amendment must be submitted to the Minister for Planning, who can decide to:

- approve the amendment (with or without changes); or
- not approve the amendment.

If the Minister approves the amendment, it is gazetted and the amendment takes effect accordingly.

Further information

Further information about the amendment process can be found at:
www.dtpli.vic.gov.au/planning/planning-schemes/changing-the-planning-scheme

For further information about amendments please go to Council's website at:
council-services.ararat.vic.gov.au/planning-building

or contact Mr Joel Hastings, Manager Planning and Development, (03) 5355 0200, jhastings@ararat.vic.gov.au.